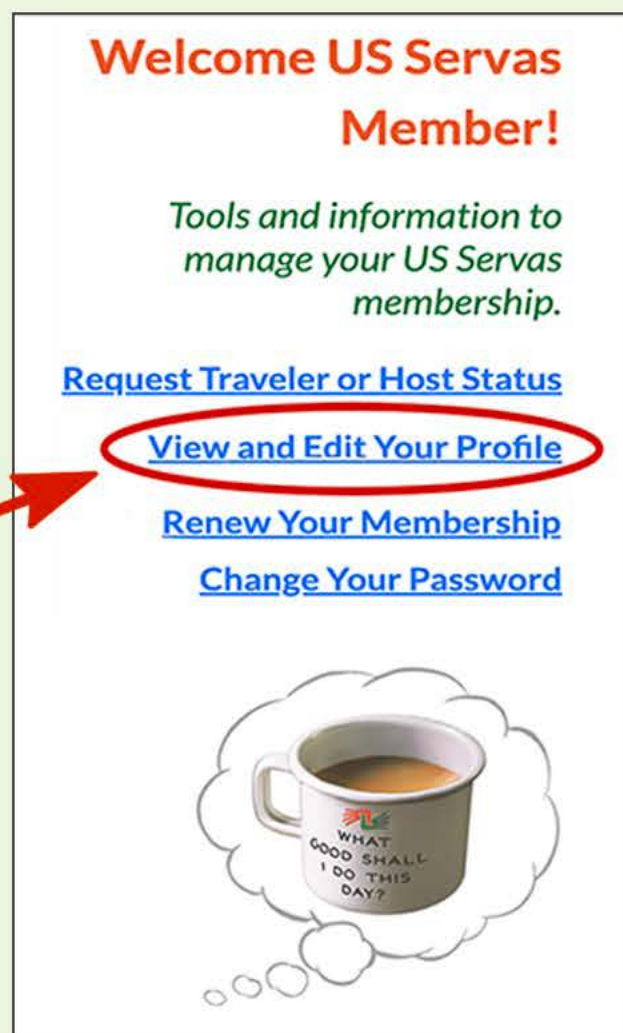


How to Stop Automatic Recurring Payments or Update Your Credit Card

- 1 Go to the US website at <https://USservas.org> then click the member icon to log in.



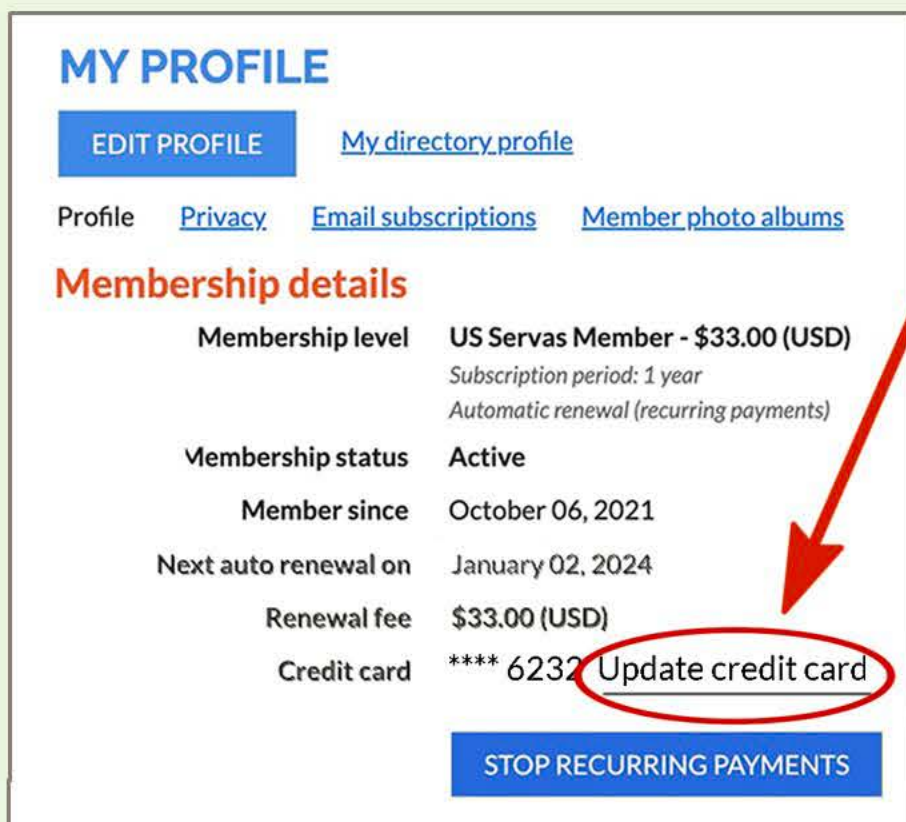
- 2 Enter your email address and password. Click the blue **LOG IN** button.



- 3 Click **View & Edit Your Profile** to access your US Servas profile.

- 4 If your account is set up for **Automatic Recurring Payments**, the last four digits of your credit card will appear below the renewal fee.

If not, your account is not set up for Automatic Recurring Payments.



- 5 Click **Update Credit Card** to enter new card information. This will open a new window for you to either enter a new card, or update information for your existing card. The process takes a few minutes after you complete and save the changes.

- 6 Click the big blue button to **Stop Recurring**

NOTE: credit card information is not stored on our website nor by our website provider. It is kept and safeguarded by Affinipay, an international payment processing company