

Meeting of the US Servas Board of Directors
Wednesday, January 13, 2016 @ 4:10 – 5:10 pm PDT

via SKYPE

MINUTES

Roll Call:

Phyllis Chinn, President

Dennis Mogerman, Vice-President

Steve Kanters, Treasurer

Xande Zublin-Meyer

Chris-Ann Lauria

David Rebstock (5:00 – 5:10 pm)

Tracy Jordan French, non-voting recording secretary & Administrator

Unavailable board members: Stephanie Downs Hughes, Amy Scolari & Cay Palmer

Guests: Daryl Chinn & Mary Jane Mikuriya

A) CONSENT CALENDAR (includes reports & documents included in Agenda Packet sent 1/11/2016)

1. Revisions to January 2016 Agenda
 - a. Moved Staff report to oral reports
 - b. Added Strategic Plan
 - c. Added Servas International General Assembly report
2. December 2015 Board minutes – FINAL (approved via email)
3. ACTION: Motion to accept Consent Calendar (with revisions) by Zublin-Meyer; seconded by Mogerman; approved unanimously

B) Oral Reports

1. Treasurer's Report (Kanters)
 - a. Year-end reports to follow via email after December reconciliations have occurred.
2. Committee Reports:
 - a. Staff report (submitted in agenda packet)
 - i. Mikuriya inquired about purpose of travel data for past 5 years.
 - ii. General questions regarding the upcoming launch of the new website.
 - iii. Current link to the development site = <http://usservas.morsemedia.net/>
 - b. Complaint Resolution committee (Tracy)
 - i. A recent case involved a complaint against an Interviewer who was traveling internationally. After the Complaint Resolution committee closed the case it was referred to the Key Persons committee. The Key Persons committee has addressed the issue during the past two monthly meetings. Expecting final determination in February.
 - c. Key Persons/Membership committee (MJM)
 - i. Mary Jane appreciates having monthly stats re: Domestic Travelers, Student Domestic Travelers, International Travelers, Hosts and Interviewers.
 - ii. Discussion regarding goal of increasing members as stated in the Strategic Plan. Kanters stated that the top action toward this goal is the launch of the new website which we are very closed to accomplishing.
 - d. Investments committee (Daryl)
 - i. Investments have not yet been transferred. Will follow once check-signers on the Coast Central Credit Union account have gone in to the Arcata branch and signed the card.
 - e. Administrative committee (Tracy)
 - i. Unresolved question from September meeting re: Staff as members as referenced in the Employee Handbook

- ii. The Employee Handbook is out-of-date with current labor law and organizational practices/procedures.
 - iii. ACTION: Phyllis will activate this committee and appoint a Chair.
- f. 2016 Nominating committee (Xande)
- i. Area Reps & Regional Coordinators were asked for suggestions for potential new board members. Richard Newhauser, Aleyne Larner have both expressed interest in looking at the board application and job description.
 - ii. Daryl and Phyllis spread the word at the annual New York City New Year Gathering.
 - iii. Fanny Bello recommended Helga Smith
 - iv. Bethene Trexell, former Administrator (1977-1987) and former Treasurer visited the Servas office in Arcata and recommended Carol Wagner.
 - v. Tracy will send job descriptions and applications to all “recommended” members and will forward applications to Xande.
 - vi. The committee has until June 13 to accept nominations. The election opens on July 3. This timeline is based on the Annual Membership meeting date of October 1, 2016 (Saturday).
- g. UN Relations committee (Daryl)
- i. The 2015 Annual Report was submitted online by staff on January 8, 2016 with the help of Jeanne Devine, Mary Jane Mikuriya and Daryl Chinn.
 - ii. Someone at the New York City gathering identified herself as a US Servas representative at the UN. She is not.
- h. Technology committee – no report
- i. 2016 Conference (Xande)
- i. Another venue is still being considered.
- j. Future annual meeting committee (Tracy)
- i. Cay & Tracy have been working to schedule a meeting time for this committee.
- k. Youth Initiatives committee (Tracy)
- i. From Amy: *Johan, from Minnesota, will be doing a SYLE in March in Spain. Dennis has generously awarded Johan the Mogerman Scholarship to assist him financially with his SYLE. He leaves from New York in two days and will be in Norway before starting his SYLE. I spoke with him on November 13th to address concerns, answer questions and confirm that he understood what was expected of him both during and after his SYLE. He sounds like he will be a very dedicated Servas member and has plans to promote Servas at his former high school and Oberlin College.*
 - ii. Johan has been keeping in touch via email with Dennis, Tracy & Amy as his plans develop.
- l. Campus Connections committee (Tracy)
- i. A new & improved brochure is being designed to include the new logo and update the information.
- m. Strategic Plan review (Phyllis)
- i. Phyllis asked all board members to review the Five Goals and the timeline for each goal. The board will discuss the progress during the next meeting.
- n. Servas International Conference and General Assembly (Daryl, Phyllis, Xande & Mary Jane)
- i. It was well-organized. Officers were elected. The new website was previewed. There was a presentation on Servas and the United Nations. There were approximately 200 participants from approximately 57 countries. US Servas member Mary Jane Mikuriya acted as the US Servas delegate. Other US Servas members in attendance were Phyllis Chinn, Xande Zublin-Meyer, Daryl Chinn, Jeanne Devine, Fanny Bello and Martin Henner.
 - ii. There was controversy regarding the level of bureaucracy throughout Servas International.
 - iii. There was also discussion regarding Servas and the relationship with the United Nations.

C) ANNOUNCEMENTS

1. The next meeting of the Board of Directors to be held Spring 2016, date, time (and method?) **To Be Determined.**

2. ACTION: Tracy Jordan French to send a poll with possible meeting times to full board. [Note: Due to schedules of Xande, Steve and Dennis it will possibly be between 26 and 28th of April]

D) ADJOURNED at 5:10 pm PT

1. Motion to adjourn by Xande; seconded by Chris-Ann; approved unanimously

Minutes taken by Tracy Jordan French
Approved June 29, 2016