

## MINUTES

Board members present:

Phyllis Chinn, President

Dennis Mogerman, Vice-President

Steve Kanters, Treasurer

Tracy Jordan French (a.k.a. Patricia W. Jordan French), non-voting recording secretary & Administrator

David Rebstock, Xande Zublin-Meyer, Chris-Ann Lauria, Amy Scolari

Board members absent:

Stephanie Downs Hughes & Cay Palmer

Guests: Daryl Chinn (on the telephone)

1. CONSENT CALENDAR (includes reports & documents included in Agenda Packet sent 12/11/2015)
  - a. December Agenda
  - b. September Board minutes – FINAL (approved via email)
  - c. Staff report (Jordan French)
  - d. ACTION: Motion to accept with correction to the date on the top of the December agenda (Mogerman), seconded (Zublin-Meyer), passed unanimously
2. 2016 Operating Budget (Kanters)
  - a. Attachments: Proposed 2016 budget; budget summary overview; 2016 conference budget
  - b. ACTION: Motion to accept 2016 budget as proposed (Kanters), seconded (Zublin-Meyer), passed unanimously
3. Resolution regarding the United States Servas, Inc. checking account. (Kanters)
  - a. ACTION: Motion by Steve Kanters to –  
Authorize Daryl N. Chinn, on behalf of United States Servas, Inc., to open a member savings account and checking account at Coast Central Credit Union (CCCU), 686 F Street, Arcata, California AND to authorize Daryl N. Chinn to close the checking account at Chase Bank, 780 Seventh Street, Arcata, California, *once all recurring automatic payments have been transferred* to Coast Central Credit Union AND to confirm the check-signers at CCCU will be Daryl N Chinn of Arcata, Amy R Scolari of Arcata, Shelley D Mitchell of Arcata and Patricia W. Jordan French of McKinleyville AND to authorize Daryl N Chinn to open a credit account at CCCU AND to authorize Daryl N Chinn to close the current credit account at Bank of America, *once all recurring automatic payments have been transferred* to Coast Central Credit Union. A single credit card is to be issued to United States Servas, Inc. in the name of P.W. Jordan French, US Servas Administrator.
  - b. Motion seconded by Zublin-Meyer. Approved unanimously.
4. Resolution to terminate 2-year Traveler program (Zublin-Meyer)
  - a. ACTION: Motion by Xande Zublin-Meyer to terminate the 2-year Traveler Renewal Program concurrent with the launch of the new website, seconded by Chris-Ann Lauria, passed unanimously.
5. The next meeting of the Board of Directors to be held in January 2016, date and time To Be Determined.
  - a. ACTION: Tracy Jordan French to send possible meeting times to full board via Survey Monkey. [Notes: Xande unavailable beginning January 18, Dave prefers No Mondays.]
6. ADJOURNED at 4:50 pm.

These minutes were approved unanimously via email on December 18, 2015.