

**MINUTES**  
of the US Servas Board of Directors Meeting  
Wednesday, JUNE 29, 2016 @ 4 p.m. Pacific Time  
via SKYPE

Roll Call:

Phyllis Chinn, President -  
Dennis Mogerman, Vice-President  
Steve Kanters, Treasurer  
Stephanie Downs Hughes  
Chris-Ann Lauria  
David Rebstock  
Cay Palmer  
Tracy Jordan French, non-voting recording secretary & Administrator

Unavailable:

Amy Scolari  
Xande Zublin-Meyer

Guests: Mary Jane Mikuriya & Daryl Chinn

A) CONSENT CALENDAR (includes reports & documents included in Agenda Packet sent 6/27/2016)

1. JUNE 2016 Agenda (attachment <sup>1</sup>)
2. January 2016 Board minutes (attachment <sup>2</sup>)
3. 2016 Complaint Resolution Log to-date (attachment <sup>4</sup>)
4. ACTION: Motion to accept Consent Calendar, Dennis Mogerman; Second, Chris-Ann Lauria; approved

B) Staff Report (attachment <sup>3</sup>)

Discussion regarding decrease of host contributions and renewals since the launch of the new website, actions being taken to identify and address the possible causes, the need for a new host list generator.

C) Financial Reports (Kanters)

1. Budget v Actual Profit & Loss (attachment <sup>5</sup>)
2. Previous Year Comp Balance Sheet (attachment <sup>6</sup>)
3. Year to Date Previous Year Comp P & L (attachment <sup>7</sup>)

D) ORAL REPORTS

1. Committee Reports
  - a. Administrative committee – no report
  - b. UN Relations committee – actively recruiting new members
  - c. Key Persons committee – Mary Jane reported on efforts to strengthen the regions with selections of Regional Coordinators; recruiting new interviewers as the total number is decreasing

- d. 2016 Conference Planning committee – another meeting scheduled. More info soon.
- e. Future Conferences Planning committee – reaching out to members in northeast for 2017. Hoping for Southwest in 2018. Cay will follow up with the Allekottes.
- f. 2016 Nominating committee – no new candidates on the ballot. Dennis is running for re-election for his second term. Suggested names – Shelley Mitchell, Martin Henner.
- g. Youth Initiatives – Johan recently returned from Spain. Recent interest from other possible applicants.
- h. Technology committee – website upgrades
- i. Communications committee – no chair, Shelley Mitchell continues to do the layout for the newsletter
- j. Campus Connections committee – Cay is seeking a replacement for committee chair.
- k. Partnerships & Collaborations committee – partner organizations listed on our website

E) OLD BUSINESS

- 1. Personnel Handbook to be updated to reflect current California Labor Law – Phyllis  
This project will be addressed this summer.
- 2. Strategic Plan review – Phyllis – deferred

F) NEW BUSINESS

- 1. Recommendation to create 2 categories of Servas membership -- Joanne (attachment <sup>8</sup>)
  - a. Domestic Travelers require more handling by staff
  - b. Recommends 1 category of Traveler. All Travelers to be International Travelers. No change to fees for first-time youth.
  - c. Chris-Ann moves to eliminate Domestic and Student Domestic Traveler categories. Second by Dennis Mogerma. Approved unanimously.
- 2. Recommendation to modify Host-to-Host domestic travel program – Joanne (attachment <sup>8</sup>) – deferred to Board retreat in September
- 3. Recommendation for “anniversary” rate for Travelers and expansion of eligibility for first-time traveler rate – Joanne (attachment <sup>8</sup>) – deferred to Board retreat in September
- 4. Servas International Distant Voter – Mary Jane Mikuriya selected by unanimous acclaim!

G) ANNOUNCEMENTS

- 1. The next meeting of the Board of Directors to be held late summer, date, time (and method?)  
**To Be Determined.**

H) ADJOURNMENT

Minutes taken by non-voting Board Secretary, Tracy Jordan French  
Approved 06/15/2017