



Meeting of the US Servas Board of Directors  
Saturday, December 16, 9 – 11 A.M. PT  
Via Skype

## MINUTES

Call to order: 9:23 a.m. Pacific Time  
Roll call:

Phyllis Chinn, President/Chair - present  
Dennis Mogerman, Co-President/Chair - excused  
Steve Kanters, Treasurer -- present  
Chris-Ann Lauria -- present  
Sharon Victor -- present  
Earlene Cruz – excused  
Aaron Fowles - excused  
Richard Martin -- present  
Tracy Jordan French (non-voting recording secretary) -- present

Guests: Paige LaCombe, Mary Jane Mikuriya

1. CONSENT CALENDAR: Action to APPROVE Board business
  - a. December 16, 2017 Agenda
  - b. October 21, 2017 Minutes
  - c. ACTION to approve: Richard Martin; seconded by Sharon Victor; approved, no abstentions, no objections.
2. Approval of 2018 Budget
  - a. ACTION: Motion to approve the proposed budget Richard Martin, seconded by Chris-Ann Lauria; no opposed, no abstentions, passed. (note: Dennis Mogerman voted to approve via email)
3. Staff report (Tracy Jordan French)
  - a. Migration of US Servas data to Servas Online (SOLSYS)

MorseMedia has started and estimated time for their part of it would be 3-4 days. “But there is no telling how responsive the folks at SI will be as they have to do work on their end and it means some communication back and forth to coordinate things.” ~Bob Morse

- b. Phase 2: giving US members access to SOLSYS.

Jonny on behalf of SOLSYS: We (on the SI side) are in the process of hiring new resource for development. The new contract should be finalized soon. The developer we had contracted is not with us any more. It's my understanding that we must have the new developer resource in place before we can go any further with the ServasOnline & US Servas connection. [12/9/17]

- 4. The next meeting of the Board of Directors will be scheduled for mid-January 2018 Day & time to be announced. See Future Agenda Items below.
  - a. No Thursday nights (Chris-Ann), no Mondays (Sharon)

- 5. ADJOURNED 10:00 a.m. PT

Future agenda items:

Host membership fee v. voluntary host donation

Discontinue Host to Host program?

Board appointment to fill vacancy

Committee reports

Proposed revisions to Board Policy Manual

Proposed revised Personnel Policies

Board Chair job description

Board Liaison to Staff job description

Updating the Strategic Plan through 2021 (3 years)

APPROVED JANUARY 20, 2018

Minutes recorded by Tracy Jordan French, Administrator